

Washington County Soil & Water Conservation District

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washingtoncountynyswcd.org



Washington County Soil & Water Conservation District (SWCD)

Agricultural Assessment Policy

The Washington County Soil and Water Conservation District will complete Soil Group Worksheets for county landowners after a “soil group worksheet – request form” is completely filled out and submitted to the District Office.

In order to ensure that the District has enough time to complete the worksheets by March 1st all requests must be submitted by February 21st with a completed “soil group worksheet – request form.” Any incomplete request or request submitted after February 21st may not be ready in time for the March 1st deadline.

The charge for completion of the worksheet will be as per the Fee Schedule:

- \$50.00/parcel: November 1st to March 1st
- \$70.00/parcel: March 2nd to October 31st

The District sets aside time in January and February to complete these worksheets. All requests submitted after March 1st will be done as time allows and no guarantee of timeliness can be made.

Maps will be created using the information provided by the landowner. The District is not responsible for the validity of information that is provided by the landowner. Eligibility for ag assessment is determined by the Town Assessor, **not** the SWCD. If the landowner submits their completed soil group worksheet and map to the assessor and the worksheet or map is deemed unacceptable due to the areas mapped not being in agricultural production the landowner will be charged an additional fee per the Fee Schedule to have their worksheet and map redone by the District. The District does not refund for soil group worksheets and maps not accepted for ag assessment by the assessor.

This Policy Approved by Motion at the regular Board of Directors meeting held on May 18, 2026